

## GRANT LAPSE ENHANCEMENTS ON SKILLSFUTURE FOR BUSINESS

31 December 2025

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Dear Enterprises,

We are pleased to announce that the following grant lapse enhancements will be available on SkillsFuture for Business effective 19 December 2025.

We hope these improvements will enable easier monitoring of grants approaching lapse and lapsed grants and provide timely consolidated notifications about these grants based on their status and grant lapse dates.

Enhancement	Description
'Grant Lapse Overview' Page and 'Requested Report' Page under 'AP Funding'	<p>You can easily track and monitor AP grants approaching lapse dates and those that have already lapsed through the following steps:</p> <p><b>'Grant Lapse Overview' Page</b></p> <ol style="list-style-type: none"><li>1) Under 'AP Funding' tab, Click on 'Grant Lapse Overview'</li><li>2) Enter the <u>mandatory</u> fields: 'Grant Lapse Date - From', 'Grant Lapse Date - To' and 'Grant Status'</li><li>3) Click the 'Search' button</li><li>4) Relevant records will be displayed</li><li>5) Click the 'Generate Report' button to download the generated records in Excel format</li><li>6) A yellow banner 'Report Generation initiated' will be displayed</li></ol> <p><b>'Requested Report' Page</b></p> <ol style="list-style-type: none"><li>7) Under 'AP Funding' tab, Click on 'Requested Report'</li><li>8) Click the link under 'Filename' to download the Grant Lapse Status Report once ready</li></ol>
Monthly Consolidated Notifications via (a) SkillsFuture for Business Bell Notification and (b) Email	<p>Starting from 1 January 2026, you may receive two notifications on the 1st of every month:</p> <ol style="list-style-type: none"><li>1) Grant Lapsing Notification: This will notify enterprises on the grants approaching their lapse dates for the current and following month, with a hyperlink to the consolidated list.</li><li>2) Grant Lapsed Notification: This will notify enterprises on the grants that had lapsed in the past two months, with a hyperlink to the consolidated list.</li></ol> <p><b>Note:</b> You will only receive notifications if there are relevant records.</p>

Please note that AP grants in 'Pending Declaration' and 'Pending Eligibility Check' may be automatically cancelled after the Grant Lapse Date. To avoid cancellation, please submit your AP application if your grant is in 'Pending Declaration' status, or check with your Training Provider (TP) whether disbursement criteria has been met if your grant is in 'Pending Eligibility Check' status. Please note that appeals on cancelled (lapsed) AP grants will not be accepted.

You may refer to the updated Absentee Payroll Claim Onboarding Guide [here](#) for more information.

Thank you.